

**Job Application Form:
Production Assistant/Creative Studio Technician (Blended role, Part-Time)**

The first stage of recruitment and selection for this role comprises this form with the candidate's CV. No other documentation will be considered and there is no need to submit an accompanying cover letter. If you need more space to fill in your responses to the questions, you are welcome to expand the answer boxes. The total application form should not take up more than two sides of A4 (font 11pt).

Your name	
Date of application	
Please explain briefly why you want to do this job	
Explain briefly what past experience or special qualities that you have, which you feel are most relevant to the job	
Please give an example(s) of your ability to work to tight deadlines while maintaining calm.	
Please give an example of how you have proven your skill in attending to detail and working accurately.	

<p>Please give an example of your ability to do repetitive manual tasks quickly and accurately.</p>	
<p>Please give an example of how you organise your activities and work tasks effectively, towards set outcomes.</p>	
<p>Please give an example of the ways you are an effective team player and communicator.</p>	
<p>If there is any further information relevant to the Job Description that you would like to tell us, please include it here.</p>	

To submit your application, please enclose your completed application form and your CV in an email headed "Job application PA/CST" to studio@alicecaroline.co.uk

Next steps: someone will contact you to confirm your application has been received safely.

The first paper sift should be complete by 26th August at the latest.

If we would like to meet you for an interview, these appointments will be between 30th August and 1st September.

We would like the successful applicant to be able to start training on the job in mid-October 2022.